



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169  
*A Tradition of Service*



October 18, 2011

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

37      October 18, 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM FEDERAL EDWARD J. BYRNE MEMORIAL  
JUSTICE ASSISTANCE GRANT FUNDS THROUGH THE CALIFORNIA  
EMERGENCY MANAGEMENT AGENCY FOR FISCAL YEAR 2011-12  
AND APPROVE AN APPROPRIATION ADJUSTMENT  
(ALL DISTRICTS) (4 VOTES)**

**SUBJECT**

Request Board approval for the Sheriff and the District Attorney as agents for Los Angeles County (County) to accept a grant award in the amount of \$533,000 and \$299,640, respectively, from the Federal Edward J. Byrne Memorial Justice Assistance Grant (JAG) funds through the California Emergency Management Agency (Cal EMA). These funds are distributed by the County Anti-Drug Abuse (ADA) Steering Committee, which is chaired by the Los Angeles County Sheriff's Department (Department). The County programs receiving funds provide Countywide services that support ADA enforcement efforts benefiting every agency and community in the County.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and authorize the Sheriff and the District Attorney to accept a grant award from Cal EMA for Fiscal Year (FY) 2011-12 in the amounts of \$533,000 and \$299,640, respectively.
2. Instruct the Mayor of the Board to execute and provide a wet signature on the Certifications of Assurance of Compliance Anti-Drug Abuse Methamphetamine Laboratory Operations (Attachments I and II) as required by Cal EMA.
3. Authorize the Sheriff and District Attorney or their designees to execute and submit all grant

documents, including but not limited to applications, agreements, modifications, amendments and extensions, and payment requests that may be necessary for completion of their respective programs that do not increase Net County Cost.

4. Approve an Appropriation Adjustment to increase the Department's Detective Services Budget in the amount of \$533,000 (Salaries and Employee Benefits - \$311,000 and Services and Supplies - \$222,000) for FY 2011-12 to be offset by grant funding.

5. Approve an Appropriation Adjustment to increase the District Attorney's Salary and Employee Benefits in the amount of \$60,000 for the Clearinghouse Electronic Surveillance System (CHESS) Program. This amount represents the difference between the grant award of \$299,640 and the \$240,000 that was included in the District Attorney's FY 2011-12 Final Adopted Budget.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Each year Cal EMA allocates Federal Edward J. Byrne Memorial JAG funding to California's 58 counties in support of the Statewide ADA Enforcement Team Program. A countywide steering committee throughout each of the 58 counties in California continue to maintain local plans as the basis of its local ADA Enforcement Programs to select projects, determine their continuation, and apportion their allocations. The allocations are secured from the State of California (State) by a yearly application/grant award process subject to authorization by a resolution/certification from local governing bodies.

The County's steering committee is officially known as the Los Angeles County Anti-Drug Abuse Steering Committee (Committee). Formed in 1990, it has since been chaired by the Department and consists of representatives from the Los Angeles County Superior Court, Los Angeles County District Attorney's Office, Los Angeles County Probation Department, Los Angeles County Public Defender, Los Angeles Police Department, Los Angeles City Attorney's Office, all other municipal Police Chiefs in the County represented by the President and two Chiefs selected by the Executive Committee of the Los Angeles County Police Chiefs' Association, Los Angeles County Drug Administrator, Los Angeles County Department of Health Services, and the Chair of the Narcotics and Dangerous Drugs Commission.

On August 8, 2011, the Committee selected five programs to provide Countywide services that support anti-drug abuse enforcement efforts benefiting every agency and community in the County. Distribution of funds is based on the total allocation amount of \$3,015,640 to the County. Of the FY 2011-12 funding, the Committee allocated \$533,000 for the Department's ADA Enforcement Team Task Force and \$299,640 for the District Attorney's CHESS Program. The remaining funds were distributed to the current municipally-administered programs (Attachment III). All five selected programs are essential to officer safety and used by law enforcement officers throughout the County.

The applications were submitted to Cal EMA on August 26, 2011.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions are consistent with the County's Strategic Plan, Goal 1, Operational Effectiveness, to maximize the effectiveness of the County's processes, structure, and operations to support timely delivery of customer-oriented and efficient public services; and Goal 5,

Public Safety, to ensure that the committed efforts of the public safety partners continue to maintain and improve the safety and security of the people of the County.

### **FISCAL IMPACT/FINANCING**

The FY 2011-12 Edward J. Byrne Memorial JAG Program funding of \$3,015,640 allocated by the State to the County was apportioned to the County and the municipal agencies to offset the cost of their enforcement program components. No match is required.

The approval of the Sheriff's Appropriation Adjustment will increase the Department's FY 2011-12 Detective Services Budget in the amount of \$311,000 for Salaries and Employee Benefits and \$222,000 for Services and Supplies, which will be fully offset by grant funds.

The District Attorney's FY 2011-12 Final Adopted Budget includes \$240,000 for the CHESS Program. The \$60,000 Appropriation Adjustment is the difference between the budgeted CHESS amount and the actual grant allocation.

Approval of the budget adjustments will allocate additional appropriation for Salary and Employee Benefits.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Department is the State's single point of contact for the County ADA Enforcement Program. As such, the Department will be the lead agency for the County. Both the Department and the District Attorney recommend that your Board, as the County's governing body, approve the State's allocation of JAG program funds to the County, authorize implementation of the County-administered projects, and authorize the County applicant agencies to enter into their grant award agreements on your Board's behalf with the State.

The County ADA Enforcement Program is funded with Federal Edward J. Byrne Memorial JAG program funds, which Cal EMA allocates annually to the County, as authorized by the Omnibus Crime Control and Safe Street Act of 1968 and the Anti-Drug Abuse Act of 1998 as amended.

The grant period will be from July 1, 2011, through June 30, 2012.

This Board letter has been reviewed by the District Attorney's Office and the attached certifications have been approved as to form by County Counsel.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The program may create workload increases for the County's justice departments, including the District Attorney, Public Defender, and the Alternate Public Defender as suspects are identified and subsequently charged with a crime.

**CONCLUSION**

Following Board approval, the Executive Officer-Clerk of the Board is requested to return two individually certified copies of the adopted Board letter, two of each Certification of Assurance of Compliance Anti-Drug Abuse Methamphetamine Laboratory Operations (Attachment I and II), and a copy of the District Attorney's Appropriation Adjustment, with wet signatures, to the Department's Grants Unit.

Sincerely,



LEROY D. BACA  
Sheriff

LDB:JAT:jat

Enclosures

**CERTIFICATION OF ASSURANCE OF COMPLIANCE  
ANTI-DRUG ABUSE  
METHAMPHETAMINE LABORATORY OPERATIONS**

The applicant must complete a Certification of Assurance of Compliance-ADA (Cal EMA 2-104a), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, and compliance with the provisions of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratories. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies Cal EMA that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal EMA has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

**CERTIFICATION OF ASSURANCE OF COMPLIANCE  
ANTI-DRUG ABUSE  
METHAMPHETAMINE LABORATORY OPERATIONS**

I, Leroy D. Baca, Sheriff hereby certify that  
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Los Angeles County Sheriff's Department

PROJECT TITLE: Anti-Drug Abuse (ADA) Enforcement Team Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

**I. Federal Grant Funds**

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- ☒ The above named recipient receives \$500,000 or more in federal grant funds annually.
- ☐ The above named recipient does not receive \$500,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: David L. Whitham

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, CA 91754

Phone: (323) 526-5612

Email: dlwhitha@lasd.org

**III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**V. Lobbying – (Recipient Handbook Section 2154)**

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Recipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**SPECIAL CONDITIONS OF ANTI-DRUG ABUSE PROJECTS  
METHAMPHETAMINE LABORATORY OPERATIONS**

***This special condition facilitates compliance with the provisions of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratories, including the seizure and/or removal of clandestine methamphetamine laboratories [hereinafter, "meth lab operations"].***

***The United States Environmental Protection Agency (USEPA) has determined that, "law enforcement responsibilities terminate when the law enforcement official notifies the property owner of record, the state, and the local environmental or public health agencies in writing of a possible site contamination at a clandestine lab."***

*Law enforcement personnel may seize as evidence and remove any bottles, cans, jugs and other containers, as well as contaminated apparatus and chemical samples from a clandestine drug site, however, law enforcement agencies are not responsible for the cleanup/remediation of any rooms, buildings or surrounding environments, including septic systems, rivers, streams or contaminated soils.*

(Check one of the following four boxes)

☐ Will **not** accept the JAG funds for the period of \_\_\_\_\_.

OR

☐ Will accept the JAG funds for the period of \_\_\_\_\_, but will not use them in the **seizure or removal** of clandestine methamphetamine laboratories.

OR

☐ Will accept the JAG funds for the period of \_\_\_\_\_, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures

1. Recipient will provide medical screening of personnel assigned or to be assigned by the recipient to the seizure of clandestine methamphetamine laboratories;
2. Recipient will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure of clandestine methamphetamine laboratories;
3. Recipient will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;
4. Recipient will notify the Department of Toxic Substances Control (DTSC), and send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized; and
5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
  - (i) Respond to the minor's health needs that relate to methamphetamine toxicity;
  - (ii) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
  - (iii) Arrange for medical testing for methamphetamine toxicity; and
  - (iv) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.



OR

- ☒ Will accept the JAG funds for the period of July 1, 2011 to June 30, 2012, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure and/or removal** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:
1. Recipient will provide medical screening of personnel assigned or to be assigned by the recipient to the seizure and/or removal of clandestine methamphetamine laboratories;
  2. Recipient will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure and/or removal of clandestine methamphetamine laboratories;
  3. Recipient will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;
  4. Recipient will send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized;
  5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
    - (v) Respond to the minor's health needs that relate to methamphetamine toxicity;
    - (vi) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
    - (vii) Arrange for medical testing for methamphetamine toxicity; and
    - (viii) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.
  6. Recipient will assign properly trained personnel to prepare a Hazard Assessment and Recognition Plan (HARP) for the clandestine methamphetamine laboratory site;
  7. Recipient or DTSC will utilize qualified disposal personnel to remove the chemicals, associated glassware, equipment, and contaminated materials and wastes from the clandestine methamphetamine laboratory site;
  8. Recipient or DTSC will dispose of the chemicals, associated glassware, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licensed recycling facilities; and
  9. Recipient or DTSC will monitor the records involving the transport, disposal and recycling components of subparagraphs numbered 7 and 8 immediately above in order to ensure proper compliance.

All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_

*Leroy D. Baca*

Authorized Official's Typed Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: 8-18-11

Federal Employer ID #: 95-6000927

Federal DUNS # 028950678

Current Central Contractor Registration Expiration Date: July 19, 2012

Executed in the City/County of: County of Los Angeles

### AUTHORIZED BY: (not applicable to State agencies)

- ☐ City Financial Officer  
☐ City Manager  
☒ Governing Board Chair

- ☐ County Financial Officer  
☐ County Manager

Signature: \_\_\_\_\_

*Michael D. Antonovich*

Typed Name: Michael D. Antonovich

Title: Mayor of Los Angeles County



APPROVED AS TO FORM:  
ANDREA SHERIDAN ORDIN  
County Counsel

By *Paul J. [Signature]*  
Deputy County Counsel

**CERTIFICATION OF ASSURANCE OF COMPLIANCE  
ANTI-DRUG ABUSE  
METHAMPHETAMINE LABORATORY OPERATIONS**

The applicant must complete a Certification of Assurance of Compliance-ADA (Cal EMA 2-104a), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, and compliance with the provisions of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratories. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies Cal EMA that the applicant will comply with all pertinent requirements.

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**CERTIFICATION OF ASSURANCE OF COMPLIANCE  
ANTI-DRUG ABUSE  
METHAMPHETAMINE LABORATORY OPERATIONS**

I, STEVE COOLEY hereby certify that  
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: COUNTY OF LOS ANGELES  
IMPLEMENTING AGENCY: DISTRICT ATTORNEY'S OFFICE  
PROJECT TITLE: CLEARINGHOUSE ELECTRONIC SURVEILLANCE SYSTEM (CHESS)

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

**I. Federal Grant Funds**

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- ☐ The above named recipient receives \$500,000 or more in federal grant funds annually.
- ☒ The above named recipient does not receive \$500,000 or more in federal grant funds annually.

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It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: JULIE DIXON SILVA  
Title: CHIEF, EMPLOYEE RELATIONS DIVISION  
Address: 201 N. FIGUEROA STREET, SUITE 1455, LOS ANGELES, CA 90012  
Phone: (213) 202-7705  
Email: jsilva@da.lacounty.gov

**III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

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**V. Lobbying – (Recipient Handbook Section 2154)**

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Recipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**SPECIAL CONDITIONS OF ANTI-DRUG ABUSE PROJECTS  
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***The United States Environmental Protection Agency (USEPA) has determined that, "law enforcement responsibilities terminate when the law enforcement official notifies the property owner of record, the state, and the local environmental or public health agencies in writing of a possible site contamination at a clandestine lab."***



***Law enforcement personnel may seize as evidence and remove any bottles, cans, jugs and other containers, as well as contaminated apparatus and chemical samples from a clandestine drug site, however, law enforcement agencies are not responsible for the cleanup/remediation of any rooms, buildings or surrounding environments, including septic systems, rivers, streams or contaminated soils.***

(Check one of the following four boxes)

☐ Will **not** accept the JAG funds for the period of Enter the correct grant cycle.

OR

☒ Will accept the JAG funds for the period of July 1, 2011 to June 30, 2012 , but will not use them in the **seizure or removal** of clandestine methamphetamine laboratories.

OR

☐ Will accept the JAG funds for the period of Enter the correct grant cycle, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Recipient will provide medical screening of personnel assigned or to be assigned by the recipient to the seizure of clandestine methamphetamine laboratories;
2. Recipient will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure of clandestine methamphetamine laboratories;
3. Recipient will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;
4. Recipient will notify the Department of Toxic Substances Control (DTSC), and send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized; and
5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
  - (i) Respond to the minor's health needs that relate to methamphetamine toxicity;
  - (ii) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
  - (iii) Arrange for medical testing for methamphetamine toxicity; and
  - (iv) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.

OR

- ☐ Will accept the JAG funds for the period of Enter the correct grant cycle, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure and/or removal** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

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  - (vi) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
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6. Recipient will assign properly trained personnel to prepare a Hazard Assessment and Recognition Plan (HARP) for the clandestine methamphetamine laboratory site;
7. Recipient or DTSC will utilize qualified disposal personnel to remove the chemicals, associated glassware, equipment, and contaminated materials and wastes from the clandestine methamphetamine laboratory site;
8. Recipient or DTSC will dispose of the chemicals, associated glassware, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licenses recycling facilities; and
9. Recipient or DTSC will monitor the records involving the transport, disposal and recycling components of subparagraphs numbered 7 and 8 immediately above in order to ensure proper compliance.

All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_

Authorized Official's Typed Name: STEVE COOLEY

Authorized Official's Title: DISTRICT ATTORNEY

Date Executed: 9/02/11

Federal Employer ID #: \_\_\_\_\_ Federal DUNS # 781310990

Current Central Contractor Registration Expiration Date: 3/13/2012

Executed in the City/County of: LOS ANGELES

**AUTHORIZED BY:** (not applicable to State agencies)

- ☐ City Financial Officer  
☐ City Manager  
☒ Governing Board Chair

- ☐ County Financial Officer  
☐ County Manager

Signature: \_\_\_\_\_

Typed Name: MICHAEL D. ANTONOVICH

Title: MAYOR, BOARD OF SUPERVISORS





### ATTACHMENT III

## LOS ANGELES COUNTY ANTI-DRUG ABUSE ENFORCEMENT PROGRAM FISCAL YEAR 2011-12

**Los Angeles County Allocation: \$3,015,640**  
**ADA Funding Allocation Chart**

### **– COUNTY- ADMINISTERED PROJECT APPLICATIONS –**

*Fiscal Year 2011-12 apportionment: \$832,640.*

The two (2) County-administered projects:

**Clearinghouse Electronic Surveillance System (CHESS)**, implemented by the District Attorney's Office, with the support of the Los Angeles Regional Criminal Information Clearinghouse (LARCIC, aka: LA Clearinghouse). The CHESS project provides wiretap screening by the District Attorney, direct access to LA Clearinghouse investigators for review of the wiretap clearance and implementation process, vertical prosecution of cases derived from wiretaps, and training to State and local law enforcement officers on the use and preparation of wiretaps.

***Fiscal Year 2011-12 apportionment: \$299,640, 11<sup>th</sup> year of funding.***

**California Multi-Methamphetamine Enforcement Program (Cal-MMET)**, implemented by the Los Angeles County Sheriff's Department, Narcotics Bureau is a multi-agency task force that will provide a team of investigators that will be utilized to target methamphetamine manufacturers and traffickers who produce or sell significant quantities of methamphetamine, including precursor trafficking, within and outside of the Los Angeles County area, with the ultimate goal of dismantling these drug organizations. This ADA funding is an enhancement to LASD's Cal-MMET grant, which is funded by State grant funds.

***Fiscal Year 2011-12 apportionment: \$533,000, 3<sup>rd</sup> year of funding.***

### **– MUNICIPALLY- ADMINISTERED PROJECT APPLICATIONS –**

*Fiscal Year 2011-12 apportionment: \$2,183,000.*

The three (3) projects are administered by entities subject to municipal jurisdictions within the County of Los Angeles. They are as follows:

**Los Angeles Interagency Metropolitan Police Apprehension Crime Taskforce (LA IMPACT)**, implemented under the auspices of its Board of Directors, and represents 47 municipalities, through an Executive Council, representing local, State and Federal law enforcement. The LA IMPACT Taskforce is assembled to respond to clandestine methamphetamine laboratories for the purposes of clean-up, prosecution and further investigation; provide narcotic interdiction at major airports within Los

Angeles County and act as an operational liaison with other airports throughout the United States; identify, prosecute and convict money laundering operations; and conduct specialized narcotics investigations with a nexus to street gangs.

Additionally, L.A. IMPACT is joined by Project T.O.U.G.H. (Taking Out Urban Gang Headquarters), a specialized unit of the criminal branch of the Los Angeles City Attorney's Office. T.O.U.G.H. is an innovative, cutting edge, nuisance property abatement program which significantly curtails gang activity in Los Angeles neighborhoods. City Prosecutors, assisted by support staff assigned to T.O.U.G.H., target the properties where gang members regularly commit crimes. Although attorneys assigned to T.O.U.G.H. are criminal prosecutors, they use civil lawsuits to abate gang activity on private properties.

***FY 2011-12 apportionment: \$1,112,000, 17th year funding***

**Los Angeles Regional Criminal Information Clearinghouse (LARCIC, aka: LA Clearinghouse)** implemented under the auspices of the Los Angeles County Police Chiefs' Association (LACPCA), with the City of Monrovia as the contractual proponent. The LA Clearinghouse is an intelligence gathering entity, linked with State and national networks that support all law enforcement agencies in this County in coordinating investigations and targeting drug trafficking organizations.

***FY 2011-12 apportionment: \$771,000, 21<sup>st</sup> year of funding.***

**Los Angeles Regional Gang Information Network (LARGIN)**, a multi-jurisdictional gang clearinghouse, operated under the auspices of LACPCA, staffed by Sheriff's and LAPD personnel, with support from LARCIC (aka: LA Clearinghouse) makes available gang and narcotics-related intelligence; parole and probation data through the California Department of Corrections and the California Youth Authority for cross-jurisdictional investigative case management and cost-effective deployment of suppression and surveillance teams; and a countywide gang reduction resource directory.

***FY 2010-11 apportionment: \$300,000, 9<sup>th</sup> year of funding.***

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF SHERIFF

DEPT'S.  
NO. 770

September 8, 2011

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12

4 - VOTES

SOURCES

Sheriff's Department- Detective Services Budget Unit  
A01-SH-90-9031-15681-15683  
Federal Grant \$533,000  
Increase Revenue

USES

Sheriff's Department- Detective Services Budget Unit  
A01-SH-1000-15681-15683  
Salaries & Employee Benefits \$311,000  
Increase Appropriation  
A01-SH-2000-15681-15683  
Services & Supplies \$222,000  
Increase Appropriation


SOURCES TOTAL: \$ 533,000

USES TOTAL: \$ 533,000

JUSTIFICATION

Appropriation Adjustment to fund County-wide services that support the County Anti-Drug Abuse (ADA) enforcement efforts, pursuant to a grant issued by the Federal Edward J. Byrne Memorial Justice Assistance Grant (JAG) through the California Emergency Management Agency (Cal-EMA) and distributed by the County ADA Steering Committee. The Grant period is one year from July 1, 2011 to June 30, 2012.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

  
AUTHORIZED SIGNATURE Conrad Meredith, Director, Financial Programs Bureau

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

87

OCT 18 2011

  
SACHI A. HAMAI  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY



B.A. NO.

020

Sept 13 20 11

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY



Sept 16 20 11

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

1 of 2 BA's



## COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 370

## DEPARTMENT OF DISTRICT ATTORNEY

September 9, 2011

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12

4 - VOTES

SOURCES

District Attorney  
A01 - DA - 90 - 9031 - 14030  
Federal Grants \$60,000  
Increase Revenue

USES

District Attorney  
A01 - DA - 1000 - 14030  
Salaries and Employee Benefits \$60,000  
Increase Appropriation

SOURCES TOTAL: \$ 60,000

USES TOTAL: \$ 60,000

JUSTIFICATION

This appropriation adjustment reflects Federal revenue funds through the California Emergency Management Agency (Cal-EMA) for the District Attorney's Clearinghouse Electronic Surveillance System (CHESS) Program. The additional appropriation will provide sufficient funds to support the collaborative County Anti-Drug Abuse (ADA) enforcement efforts benefiting every agency and community in the County.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

*Lynn Vodden*  
AUTHORIZED SIGNATURE Lynn Vodden, Director, Bureau of Admin. Services

## BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

37

OCT 18 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

*Karen Shulman*

B.A. NO.

024

BY

Sept 13 20 11

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Shel W. Lo*

BY

Sept 16 20 11

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2 of 2 BA's

**Los Angeles County Chief Executive Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

**Grant Project Title and Description: Anti-Drug Abuse (ADA) Enforcement Team Program**

The ADA Enforcement Team Program implemented by Los Angeles County Sheriff's Department, Narcotics Bureau, is a combined multi-agency task force that will provide a team of local investigators from local police agencies. They will be utilized to target street to mid-level drug traffickers, along with methamphetamine, including precursor, within and outside of the Los Angeles County area, with the ultimate goal of dismantling these drug organizations.

**Funding Agency**

California Emergency  
Management Agency (CalEMA)

**Program (Fed. Grant # /State Bill or Code #)**

**Grant Acceptance Deadline**

**Total Amount of Grant Funding:** \$533,000

**Grant Period:** 12-Months

**Begin Date:** July 1, 2011

**Number of Personnel Hired Under This Grant:** 0

**County Match:** None

**End Date:** June 30, 2012

**Full Time:** 0 **Part Time:** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No   

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No   

Is the County obligated to continue this program after the grant expires? Yes    No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes    No X

b). Identify other revenue sources Yes X No     
(Describe) search for other potential grant funding

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No   

**Impact of additional personnel on existing space:** No impact.

**Other requirements not mentioned above:** None

**Department Head Signature** \_\_\_\_\_



**Date** 9/28/11

**Los Angeles County Chief Executive Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department: District Attorney**

**Grant Project Title and Description**    **CLEARINGHOUSE ELECTRONIC SURVEILLANCE SYSTEM (CHESS)**

The Clearinghouse Electronic Surveillance System (CHESS) program will handle telephone wiretap applications processed through Los Angeles County Regional Criminal Information Clearinghouse. The prosecutors assigned to CHESS will specifically assist the State, Federal, and local law enforcement agencies and multi-jurisdictional task forces that use the Clearinghouse wire room and facilities.

**Funding Agency**  
**California Emergency**  
**Management Agency**

**Program (Fed. Grant # /State Bill or Code #)**

**Grant Acceptance Deadline**

**Total Amount of Grant Funding: \$299,640**

**County Match: \$0**

**Grant Period: FY 2011-2012    Begin Date: July 1, 2011**

**End Date: June 30, 2012**

**Number of Personnel Hired Under This Grant: 2**

**Full Time: 2    Part Time: 0**

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?    Yes ☒    No ☐

Will all personnel hired for this program be placed on temporary ("N") items?    Yes ☒    No ☐

Is the County obligated to continue this program after the grant expires?    Yes ☐    No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services    Yes ☐    No ☒

b). Identify other revenue sources    Yes ☐    No ☒  
(Describe) \_\_\_\_\_

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant.    Yes ☒    No ☐

**Impact of additional personnel on existing space: None**

**Other requirements not mentioned above: None**

**Department Head Signature** \_\_\_\_\_

**Date** 9/02/11